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**State of Vermont**  
**Office of the Secretary of State**

**Office of Professional Regulation**  
89 Main St., 3<sup>rd</sup> Floor  
Montpelier, VT 05620-3402

**James C. Condos, Secretary of State**  
**Christopher D. Winters, Deputy Secretary**  
**S. Lauren Hibbert, Director**

Dear Licensee,

During this difficult time the Office of Professional Regulation wants to ensure that the renewal of your license does not add to the pressures you are facing.

**In response to COVID-19, the Office is doing the following:**

- **The Office will waive any late restatement penalties that may accumulate if your renewal is late until 7/1/2020. This will be re-evaluated and extended if needed.**
- **The Office will issue a 180-day extension to licensees who cannot meet their CE requirement due to COVID-19. Read the full policy [HERE](#). This means that while renewing your license you may select that you have NOT met the CE requirement and automatically a 180-day extension to your license will be issued.**

Please do not hesitate to reach out to the office if you have any questions. We appreciate your efforts during this time and wish you well.

Visit the [OPR Website](#) for more information

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Lauren Hibbert", written over a horizontal line.

S. Lauren Hibbert, Director  
Vermont Office of Professional Regulation  
[Sos.renewalclerk@vermont.gov](mailto:Sos.renewalclerk@vermont.gov)