



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

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Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

Unapproved Minutes **Tuesday, August 18, 2020** **Via Go-To Meeting**

1. The meeting was called to order at 9:04 a.m.

Members present via Go-To Meeting: Joseph Flynn, L.S., Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S.; and Daniel Coane. Absent: Joseph Nalette, L.S., Vice-Chair and Evelyn Wetzel.

OPR Personnel present via Go-To Meeting: Gabriel Gilman, Esq., General Counsel; Danielle Rubalcaba, Licensing Administrator III; and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the February 18th meeting. Mr. Coane made a motion, seconded by Mr. Diebold, to approve the Minutes of the February 18, 2020 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

Board member Kittredge gave his assessment of Ethan Gilmour's portfolio. He needs additional time to review Mr. Gilmour's portfolio. The review has been tabled to the October meeting.

6. **Continuing Education Courses for Review:**

"VSLs – 2020 Virtual Fall Conference" submitted by Kelly Collar, with the VSLs, requesting 12.0 hours of continuing education credit. Based on the information submitted, Mr. Diebold made a motion, seconded by Joseph Flynn, to approve the course. Motion passed; the provider will be notified.

"Land Surveyor Pre-Proposal Meetings" submitted by Heather Schultz, with NYSAPLS, requesting 1.0 hour of continuing education credit. Based on the information submitted, Mr. Diebold made a motion, seconded by Joseph Flynn, to approve the course. Motion passed; the provider will be notified.

7. **Administrative Updates:**

8. **Other Business:**

9. **Correspondence:**

10. **Public Comment:**

11. There being no further business, the meeting adjourned at 9:52 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Administrator I

Next Scheduled Meeting – Tuesday, October 20, 2020.
Please check the office [website](https://sos.vermont.gov/opr/) for updates

Appendix A

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014	
Paradee, Andrew			
Tetreault, Stephen	Mark Day	02-19-13 / 936	
Ethan Gilmour	Robert Holt	Portfolio	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Beauregard, Zachary		Portfolio	
Fortin, Edward	Dana Libby/Doug Henson		
Peters, Seth	Carol Peters	Portfolio	

Name of Board Member Assigned			
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		Joseph Nalette	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	

Name of Board Member Assigned		John Diebold	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Reed, Matthew	Ronald Stancliff	Portfolio	