

**A186: RECORDS OF GOVERNOR RICHARD A. SNELLING
1991
13 cu. ft.**

LIST OF SUBSERIES

**SUBSERIES 1: ADMINISTRATIVE AND ADVISORY BOARDS
1991
.5 cu. ft.**

This subseries consist of boards and commissions attached to the governor's office. They are independent of any specific state agency. Their main function is to provide information and keep the governor abreast of various state policies and programs.

**SUBSERIES 2: ADMINISTRATION, AGENCY OF
1991
.5 cu. ft.**

This subseries is divided into six categories representing records from each department within the agency: Agency of Administration General File, Dept. of Buildings and General Services, Dept. of Finance and Management, Geographic Information Services, Dept. of Personnel and Dept. of Taxes. Each department's records are a small group of correspondence, much of which relates to balancing the budget, a key issue in Governor Snelling's administration.

**AGENCY OF ADMINISTRATION GENERAL FILE
DEPARTMENT OF BUILDINGS AND GENERAL SERVICES
DEPARTMENT OF FINANCE AND MANAGEMENT
GEOGRAPHIC INFORMATION SERVICES (GIS)
DEPARTMENT OF PERSONNEL
DEPARTMENT OF TAXES**

**SUBSERIES 3: AGENCY OF DEVELOPMENT AND COMMUNITY AFFAIRS
1991
.5 cu. ft.**

The Agency of Development and Community Affairs' records revolve generally around the subjects of generating interest in development of state and local services that might encourage and enhance Vermont's industrial and economic development opportunities, adequate, affordable housing for low income Vermonters and the promotion of Vermont's tourism industry. The records are arranged separately by department.

**AGENCY OF DEVELOPMENT AND COMMUNITY AFFAIRS,
GENERAL FILE
DEPARTMENT OF ECONOMIC DEVELOPMENT**

**DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
VT INDUSTRIAL DEVELOPMENT AUTHORITY
VT LIFE/VT TRAVEL DIVISION**

SUBSERIES 4: AGENCY OF HUMAN SERVICES

1991

1 cu. ft.

The bulk of this subseries focuses on reducing the agency's spending and reorganization. Con Hogan, Secretary of the Agency of Human Services and Governor Snelling worked to reverse Vermont's budget crisis and in coordinating and combining services of the agency while maintaining a high level service record. The Secretary's weekly reports to the governor provide insight into the reorganization efforts. The bulk of the records relate to the Department of Corrections regarding services provided to inmates, overcrowding, and policy. The escape of two inmates which subsequently resulted in the murder of a Townshend woman caused local uproar and was the main force behind revision of the escape policy.

**DEPARTMENT OF AGING AND DISABILITIES
DEPARTMENT OF ALCOHOL AND DRUG ABUSE
DEPARTMENT OF CORRECTIONS
OFFICE OF ECONOMIC OPPORTUNITY
DEPARTMENT OF HEALTH
DEPARTMENT OF MENTAL HEALTH
DEPARTMENT OF SOCIAL AND REHABILITATION SERVICES
DEPARTMENT OF SOCIAL WELFARE**

SUBSERIES 5: AGENCY OF NATURAL RESOURCES

1991

1 cu. ft.

The bulk of this subseries consists of correspondence concerning various issues with which the agency was involved. Act 250 and the permitting process is one of the primary topics. The Environmental Board records include decisions and correspondence of the Board.

**ENVIRONMENTAL BOARD
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DEPARTMENT OF FISH AND WILDLIFE
DEPARTMENT OF FORESTS, PARKS AND RECREATION
WATER RESOURCES BOARD**

SUBSERIES 6: AGENCY OF TRANSPORTATION

1991

1 folder

As is evidenced throughout the Snelling records, the main point of this one-folder subseries is the budget and the efficient expenditure of public funds. Traffic safety and road maintenance are typical topics discussed here as well.

SUBSERIES 7: DEPARTMENT OF AGRICULTURE

1991

2 folders

Some topics of discussion in this subseries are dairy pricing, mosquito control, land use, the Northeast Interstate Dairy Compact, promotion of locally grown produce and food labeling. Weekly reports are scattered throughout.

SUBSERIES 8: ATTORNEY GENERAL

1991

1 folder

Most of this small subseries consists of correspondence originally addressed to the governor but forwarded on to the attorney general for response. A few items relate to the governor's authority in reducing the workforce.

SUBSERIES 9: BANKING AND INSURANCE, DEPT OF

1991

3 folders

Files include some weekly reports. The captive insurance industry is a major topic of discussion here. There are several complaints against banks and insurance companies alike.

SUBSERIES 10: DEFENDER GENERAL

1991

1 folder

Much of this very small subseries relates to budgeting and fiscal matters. A few items relate to the governor's request for the defender general's resignation and his refusal to provide it.

SUBSERIES 11: DEPARTMENT OF EDUCATION

1991

.25 cu. ft.

The Department of Education files touch on the various education issues under control of the state, primarily early education and state aid to education. There is also a good deal of educational resource material filed under subjects.

SUBSERIES 12: EMERGENCY BOARD/EMERGENCY MANAGEMENT

1991

1 folder

The bulk of the Emergency Board's records consist of agendas and minutes of meetings of the board. Additionally, there is information regarding the drought of 1991 and the state's response to it.

SUBSERIES 13: DEPARTMENT OF EMPLOYMENT AND TRAINING

1991

2 folders

This subseries concerns workmen's compensation, employment opportunities, job training, budget, policy, and unemployment. Weekly reports are included.

SUBSERIES 14: EXECUTIVE DEPARTMENT

1991

2.5 cu. ft.

Included in the Executive Department records is an enormous amount of internal memos and correspondence, generally relating to the budget, reorganization of state government and policy. Executive Orders and Proclamations are included as well as a folder of materials relating to the death of Governor Snelling which includes VHS tapes of his memorial ceremony. The records show the governor's attitude toward state spending.

ATTORNEY FILES

BUDGET

CORRESPONDENCE/MEMOS

DEATH OF GOVERNOR SNELLING

EXECUTIVE ORDERS

INTEROFFICE MEMOS

OFFICE OF POLICY RESEARCH AND COORDINATION

PERSONNEL

PROCLAMATIONS

SCHEDULES

SECURITY

SUBSERIES 15: FEDERAL GOVERNMENT

1991
.25 cu.ft.

The Federal Government subseries consists of general correspondence to and from several federal agencies and Vermont's congressional delegation.

SUBSERIES 16: GENERAL ASSEMBLY

1991
1.75 cu. ft.

The bulk of this subseries consists of proposed legislation and comments pertaining to it. The bill files are arranged by bill number while some legislation is arranged by agency.

SUBSERIES 17: JUDICIAL BRANCH

1991
1 folder

Again, the budget is the primary concern in this single file of documents relating to the judiciary. There is discussion on a "Little Hoover Commission" for the courts.

SUBSERIES 18: LABOR AND INDUSTRY, DEPT OF

1991
2 folders

Workman's compensation, fire prevention, the budget, plumber licensing, and VOSHA are subjects discussed in this subseries. The weekly reports are concise and informative.

SUBSERIES 19: DEPARTMENT OF LIBRARIES

1991
1 folder

This small subseries includes materials regarding the naming of the Women's Veterans Memorial Highway, the 1990 census, the Vermont Automated Library System (VALS), and, of course, the budget. Additional records relating to the dedication of the Women Veterans Memorial Highway may be found in the Military Department's records.

SUBSERIES 20: DEPARTMENT OF LIQUOR CONTROL

1991
1 folder

Much of this subseries relates to the budget and includes fiscal statistics. There is correspondence relating to liquor advertising, the liquor agency selection process and conversion of state-operated stores to private agencies.

SUBSERIES 21: LOTTERY COMMISSION

1991

1 folder

The bulk of this subseries includes monthly revenue estimates and statistics. Correspondence indicates Governor Snelling's dislike of the lottery.

SUBSERIES 22: MILITARY DEPARTMENT

1991

1 folder

Includes correspondence between the governor's office and the Adjutant General. Military leave policy, the closing of Plattsburg Air Force Base, Operation Desert Storm, promotion letters, armories, information on the dedication of the Women Veterans Memorial Highway are all topics of interest.

SUBSERIES 23: DEPARTMENT OF PUBLIC SAFETY

1991

1 folder

This subseries contains policy directives focused on reducing the state budget. The reduction of state police canine units and paperwork reduction are main points of interest, as well as highway safety, DWI enforcement, and communications.

SUBSERIES 24: PUBLIC SERVICE BOARD/DEPARTMENT OF PUBLIC SERVICE

1991

1 cu. ft.

The Public Services Board records consist of litigation and board decisions. The bulk of the board's records, however, consist of applications to fill the consumer member vacancy on the board. The Public Service Department records contain the most controversial records of the entire collection; half of the records relate to Hydro-Quebec and its effects on lower Canada's environment. Telephone rates, fuel prices, seasonal utility rates, fuel switching, low-level radioactive waste, Champlain Pipeline and VT Yankee are also topics of note.

SUBSERIES 25: SECRETARY OF STATE

1991

1 folder

Correspondence regarding the budget, the Vermont Statehood Bicentennial celebration and records management.

SUBSERIES 26: STATE TREASURER

1991

1 folder

Correspondence regarding state obligation bonds.

SUBSERIES 27: STATE'S ATTORNEYS AND SHERIFFS

1991

1 folder

Correspondence regarding the victim's assistance program and a DWI case that was subsequently dropped.

SUBSERIES 28: SUBJECT FILES

1991

2.5 cu. ft.

The Subject files are a diverse group of records created by the governor's office and unrelated to a specific agency. The economy, education, energy, the environment, health care and law enforcement are some of the general topics.

SUBSERIES 29: UNIVERSITY OF VERMONT

1990-1991

1 folder

Routine correspondence regarding financial matters and campus diversity. Also includes some news clippings.

SUBSERIES 30: VT HISTORICAL SOCIETY

1991

1 folder

Correspondence regarding use of the state seal and coat of arms and the moving of vital records to Middlesex.

SUBSERIES 31: VT HOUSING FINANCE AGENCY

1990-1991

1 folder

Correspondence relating to mortgage credit certificates and the 1990 Annual Report.

SUBSERIES 32: VT LEAGUE OF CITIES AND TOWNS

1989-1991

1 folder

Correspondence and newsletters relating to various municipal issues and funding.

SUBSERIES 33: VT STUDENT ASSISTANCE CORPORATION

1991

1 folder

Correspondence regarding policy changes to encourage more students to attend institutions of higher education in Vermont.